

Present: Tim Dutton, Jacquie Marumoto, Sandy Lefkowitz, Rachel Allison, Kit Kaolian, Dolores Fuller, Celeste Markle, and Wendy Phillips.

The meeting was called to order at 6:04 pm

1. **Public comment (Each guest is allowed 3 minutes):** No Public comment
2. **Approval of minutes from previous (November) meetings:** A motion to approve minutes was granted.
3. **Old Business:** No old Business.
4. **Status report and update on school (School enrollment, report card conferences discipline):** Report card conferences were successful; almost 80 percent of parents attended. There have been small incidences with bullying, one resulting in suspension. The School also did experience a very minor bomb threat; proper precautions and procedures were taken to avoid any hysteria from both students and parents. The Authorities were notified and the school was checked that same day as well as the following day. There were four students that were brought into question by the authorities. This was solely based on their usage of the restroom in connection with time frame the writing of the threat was found.

In the past week there was a Charter School rally; most Charter schools in the area were brought onto buses to this rally. The decision was made that for any student attending from Bridge Academy, a parent chaperone was mandatory for attendance, and it was one parent to one student.

The high school just finished spirit week and in the upcoming weeks will have an under classman dance.

5. **Personnel (Fingerprint report, early retirement plan?, new teachers, etc, per diem holiday pay...):** The Board was reminded to schedule their fingerprinting.

The new teachers are doing well and are adjusting nicely to the students and the schools overall atmosphere.

It was brought to the Boards attention that some per diem employees are requesting holiday pay. They asked to have paid holiday time, to make up for almost a 2 week stint of no pay. It was decided by the Board that some more time was needed to agree on a planned course of action.

6. **Governing Council update (Quarterly meeting, Bob Selverstone):** It was discussed in the last Governing Council meeting that the next meeting with Mr. Selverstone would be held on a Saturday. This is to test and see if it would be easier to reach more parents and students to come on a weekend. The Council members agreed to make it for Saturday, February 7, 2015. Other topics such as the bomb threat and the bullying issues were also discussed at this meeting.

7. **Emergency Plans and procedures:** The newly adopted procedures were effective when there was the bomb threat.

8. **Financial committee report (15 minutes, Maurumoto, Dutton):**

- **Review of draft audit report**— The Board reviewed the draft audit report. A letter was written by administration concerning the removal of voided checks from the accounting system. The review letter had been sent to the State after being reviewed by the school auditor.

Review of current expenditures: -- Current expenditures were on track with budget. The projected surplus was listed as less than last month but not significantly so.

Finance committee Report: The finance committee suggested a need for a more robust cash statement as part of the budget process. Specifically, the governmental audit format does not list a cash statement and it was suggested that the school may request to use a non-profit audit format. The finance committee decided to look into this matter.

9. **Building issues (1 minute) (Dutton) – New grant!!!, appointment of**

Building committee, Bid documents: We did receive the new building grant, however it has yet been bonded. A building committee will need to be appointed and the committee will be made up of: Tim Dutton, David Foss, Michael Bologna Sandy Lefkowitz, Bob Beckerer, and Dave Bienashski. This committee will meet before any plans are agreed upon. It also seems like a fee will need to be paid for a design layout this amount will need to be passed and agreed on by the Board of Directors before payment is disbursed.

10. Executive session: No executive session.

11. Other New Business –next meeting! During next month's meeting there will be a vote on reelections of the officers, also board members whose terms are up.

12. Adjournment: The meeting adjourned at 6:56 p.m.

Kristina Montalvo Recording
Secretary