

Present: Tim Dutton, Sandy Lefkowitz, Rachel Allison, Kit Kaolian, Dolores Fuller, Vincent Musto, John Rodriguez, Michael Bologna and Wendy Philips.

The meeting was called to order at 6:03 pm

1. **Public comment (Each guest is allowed 3 minutes):** No Public comment.
2. **Approval of minutes from previous (December) meetings:** A motion to approve minutes was granted.
3. **Old Business:** No old Business.
4. **Status report and update on school (Interim data report, and achievement of school goals, School enrollment, exams, vacation, and discipline):** There have been some disciplinary issues in the last few weeks.

Exams went well. The interim data report was distributed to the Board. It showed good progress on the STAR reading and math tests for all grades but 9. The school was working to improve scores in Grade 9.

The lottery this year did not receive enough applicants; so it was cancelled. Pamphlets were distributed to local elementary schools as a means of recruitment to increase the student applicants for the next school year.

5. **Personnel (Fingerprint report, new teachers, etc., per diem holiday pay, pregnancy...):** The Board was reminded to schedule their fingerprinting.

Two of the schools' facility members were found to have criminal records. The board agreed to inform both employees that they are on probation until the end of the school year when their status will be reviewed.

Per Diem employees and holiday pay has been resolved. Per Diem employees could use some of their personal sick time to cover a few of the days from the December vacation that just passed. The Board passed the Sick/flex policy time unanimously.

A recent faculty pregnancy has raised the need for new guidelines for maternity leave that will be clarified for future maternity leave. It was decided that the Board would investigate other School District's policies.

6. **Governing Council update (Quarterly meeting, Bob Selverstone):** This meeting was held on a Saturday as part of an experiment to see if there might be a better turn out. Unfortunately, it didn't go as expected. Whether due to the previous snow fall or just lack of availability, it is under great debate what day the final session will be held. Other than that the: parents, facility and students that attended seemed to come out of the session with a new perspective on parenting and teaching.

7. **Emergency Plans and procedures:** Drills are still being done every month as a precaution, with the students and so far are going good.

8. **Financial committee report (15 minutes, Maurumoto, Dutton):** The Board unanimously voted that the school investigate a change of auditors; not because the current auditors weren't doing a good job, but because it was good policy to switch auditors after a long time. The only thing noted on the school audit was a problem with a voided check not being removed from the QuickBooks system. This problem has been corrected.

In the review of current expenditures it was projected that the school was within its basic budget. There was one motion to approve the adjustment to include the 40,000 of Bridgeport Special Ed reimbursement in the budget. This motion was approved unanimously. A motion was unanimously approved to send a letter to the State requesting a change in the school's filing from the "governmental" format to the "non-profit" format. This request was done in part because the "non-profit" format would give a statement of cash flows which is important to evaluating the school's operations.

9. **Building issues (1 minute) (Dutton) – New grant!!!, appointment of Building**

committee, Bid documents: It was addressed to the Board that the designated money for the entry way and security, need to be allocated by the end of June. Along with that the board was informed that a new refrigerator will need to be purchased for the kitchen, due to a slow Freon leak. Another minor issue that must be addressed is the axillary boiler did not pass inspection and does need to be replaced. It is in discussion that The YMCA might contribute some or they themselves will purchase a new boiler.

The Building committee minutes were given to the Board of Directors. It was reported that the basement slab project, wall coatings, and door replacement projects would start first Specs were being designed for these three projects, to put out for bid to several construction companies.

10. Executive Session: A motion was unanimously passed to add Wendy Philips' position as a member of the Board of Directors

11. Other New Business –next meeting! The final report from CREC was given to the Board for acceptance. The report showed some great findings for the school and did illustrate some new points showing school success. Mr. Rob Kelly, State program manager, reviewed the report and again indicated that the Board needed to keep monitoring student success. The report did not include information about October to June retention rates even though the school had repeatedly asked for this information from the State. It was explained why the State may not want to share this information.

12. Adjournment: The meeting adjourned at 7:05 p.m.

Kristina Montalvo Recording
Secretary