



Board of Directors

Monday, October 19th, 2015

The Bridge Academy is a small, caring, public charter school with a rigorous learning environment.

All members of The Bridge Academy community listen to and communicate with each other, are able to respond to diverse needs and give the consistent effort necessary for personal and academic growth.

Present: Rachel Allison, Dee Fuller, Kit Kaolian, Vince Musto, Wendy Phillips, Jackie Marumoto, Vik Muktavaram, and Tim Dutton.

The meeting was called to order at 6:07 pm. **Public comment (Each guest is allowed 3 minutes):**
No public comment.

2. **Approval of minutes from previous (August) meetings.** August meetings were approved.

3. **Old Business:** No Old Business.

4. **Status report and update on school (enrollment, suspensions, bus issue, school climate):**

As of this school year we have 279 students enrolled. There were 3 out of school suspensions; we have had a few in school suspensions and a hand full of bus suspensions. The city has pushed back the distance allowed to have a yellow bus which resulted in the school supplying bus passes and tokens. Due to the lack of yellow buses transporting students and more of the students taking public transportation there has been an increase in tardiness.

The high school climate has been generally good; there have been issues with new students and new teachers adjusting to one another. It is the same with the middle school students, all staff and students are getting adjusted to one another.

5. **Personnel (Fingerprint reports, evaluation of administrators change, evaluation training, State letter, new hires):** We are still getting reports on most of the new hires, for the fingerprints and as well still waiting on a few that need to have them done. Along with that the state has sent an email stating that we need to have a new administrator evaluator that is not an employee of the school. Different options for hire of this person and some job details and requirements were discussed briefly.

6. **14-15 administration evaluation report (Pimentel):** The administration evaluation was explained in detail. The Bridge Academy uses the Connecticut SEED evaluation protocols. After some discussion about the evaluation process the formally voted to accept the evaluation and the exemplary rating for Ms. Allison and Mr. Dutton.

7. **Charter School Performance framework explanation (Dutton):** The State of Connecticut has introduced a new numerical rating system for Charter Schools. The rating system is divided into four sections: School Performance, Stewardship, Governance, and Management, Student Population, and Legal Compliance. The Board quickly reviewed each criteria with some discussion. There was also a brief discussion on ratings where the school would perform better and where the school may perform worse.

8. **Governing Council update (October meeting):** The Board was invited to the upcoming Governing Council meeting that will be an open meeting to all, Parents, Staff, Council and Community members.



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9. Financial committee report (15 minutes, Marumoto, Dutton)

- **Credit card statement review:** It was reiterated to the Board members of the updated credit card policy; payments made out for credit cards need to be checked by the bookkeeper, the check signer and the Administrator before disbursement of check. All purchases need to be viewed on the monthly statement as well be accompanied by a receipt or invoice that needs to be attached for separate signature to original monthly statement as well.
- **Fraud incident and court case:** It was explained to the Board members that the Bridge Academy had fallen victim to a fraudulent incident that had also schemed dozen of other schools and institutions. The incident was brought to the attention of the auditors and should be reflected in the audit report. To prevent the repeat of an incident such as this from reoccurring better precautions are being put into place.
- **Monthly report:** Construction budget reflects almost all of the projects being completed and contractors having been paid. The Budget reflects a cash flow issue, but Mr. Dutton has just completed and submitted a reimbursement grant for the security construction projects. Along with that we have just finished submitting an allocation for approximately \$80,000.00 dollars.

The finances are in good shape. A motion to include \$5000.00 for tuition for college level classes for select students was agreed upon by the Board.

10. **Building issues (1 minute) (Dutton) – Roofing, security grant:** The roofing project has less than 5% of completion left.
11. **Executive session:** No Executive Session
12. **Other New Business (marketing, competitive environment, wait lists:** This i has been The Bridge Academy's first year, that the entire 7th and 9th grade waitlist has been cleaned out for enrollment. Ways of recruiting new students was discussed, but nothing concrete was decided.
13. **Adjournment:** The meeting was adjourned at 7:24 pm