

# 2020 CENSUS



	Field & Outreach Positions	Professional/Managerial Positions
<b>Description</b>	<ul style="list-style-type: none"> <li>Largest number of jobs needed</li> </ul>	<ul style="list-style-type: none"> <li>Clerical, professional and managerial roles</li> </ul>
<b>Apply at</b>	<ul style="list-style-type: none"> <li><a href="https://2020census.gov/jobs">https://2020census.gov/jobs</a></li> </ul>	<ul style="list-style-type: none"> <li><a href="https://www.usajobs.gov/">https://www.usajobs.gov/</a></li> </ul>
<b>Types of roles</b>	<ul style="list-style-type: none"> <li>Office               <ul style="list-style-type: none"> <li>Clerical</li> <li>Office Operations supervisors</li> </ul> </li> <li>Field               <ul style="list-style-type: none"> <li>Listers</li> <li>Census Takers/Enumerators</li> <li>Census Field Supervisors</li> <li>Recruiting Assistants</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Office               <ul style="list-style-type: none"> <li>NY Regional Census Center or RCC (clerical staff, partnership specialist, regional technician, managerial staff)</li> <li>Area Census Office (ACO; manager roles)</li> <li>Work at home or WAH (partnership specialist, regional technician)</li> </ul> </li> </ul>
<b>Requirements</b>	<ul style="list-style-type: none"> <li>Be at least 18 years old</li> <li>Be a U.S. Citizen</li> <li>Have a valid Social Security number</li> <li>Have a valid email address</li> <li>Complete an application and answer assessment questions</li> <li>Be registered with the Selective Service System, if you are a male born after Dec. 31, 1959</li> <li>Pass a Census-performed criminal background, including fingerprinting</li> <li>Commit to completing training</li> <li>Previous Work experience is not required</li> </ul>	<ul style="list-style-type: none"> <li>Be at least 18 years old</li> <li>Be a U.S. Citizen</li> <li>Have a valid email address</li> <li>Roles are broken out by “grade levels”; depending on the role and grade, positions may require:               <ul style="list-style-type: none"> <li>Specific education attainment</li> </ul> </li> <li>Resume (experience must match the shown “required grade level experience”)</li> <li>Specific skills / background (e.g. data analysis)</li> <li>Pass a Census-performed criminal background, including fingerprinting</li> <li>Commit to completing training</li> <li>Be registered with the Selective Service System, if you are a male born after Dec. 31, 1959</li> </ul>

<b>Training</b>	<ul style="list-style-type: none"> <li>• 7 day training</li> <li>• Day 1 and Day 7 – in-person classroom training</li> <li>• Day 2-6 – online module on the candidate’s own device</li> </ul>	<ul style="list-style-type: none"> <li>• 5 days in-person at the NY Regional Census Center</li> <li>• In-field and/or in-office training after New Hire Orientation</li> </ul>
<b>Hours &amp; Schedule</b>	<ul style="list-style-type: none"> <li>• Part time</li> <li>• 6 to 10 weeks</li> <li>• Details vary by role</li> <li>• Can be called upon for multiple operations during the lifecycle of the 2020 Census</li> </ul>	<ul style="list-style-type: none"> <li>• Full time</li> <li>• 1 year, with possibility of extending up to 2 years</li> <li>• Details vary by role</li> </ul>
<b>Pay</b>	<ul style="list-style-type: none"> <li>• Rates vary by county</li> <li>• Weekly pay</li> <li>• Paid training</li> <li>• Reimbursed mileage, tolls and field travel related expenses</li> <li>• In-field roles range from \$17-27.50.</li> </ul>	<ul style="list-style-type: none"> <li>• ACO Manager roles pay vary from \$31.50-42.50</li> <li>• GG Pay Scale 7-12 (\$48k -\$85k)</li> </ul>
<b>Timeline</b>	<ul style="list-style-type: none"> <li>• Applications are open now – only need to apply once to be eligible for any/all positions. The system will assess fit &amp; notify when there’s a good fit. The below times are when the hiring decisions will be made: <ul style="list-style-type: none"> <li>• May-July 2019: Area Census Office</li> <li>• Jun 2019: Address Canvassing</li> <li>• Feb 2020: Non-Response Follow Up</li> <li>• As turnover occurs, hiring may continue to backfill.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Candidates should sign up for email updates now, so they can be notified when positions of interest open.</li> <li>• Occurs on rapid rolling-basis – positions open, interviews begin, position closes after 10 - 14 days.</li> <li>• Generally, the types of roles will follow the below timeline: <ul style="list-style-type: none"> <li>• Feb-Mar 2019: ACO Managerial Positions</li> <li>• Now through Jul 2020: RCC and WAH</li> </ul> </li> </ul>

# JOIN THE 2020 CENSUS TEAM

# APPLY ONLINE!

For More Information or help applying, please call

**1-855-JOB-2020**